







Service / Sub-service Information Form

Service Title: Specialized Consulting on the Restoration and Preservation of Library and Archival Materials		Service ID: 17022292000	
Service Type: <input checked="" type="checkbox"/> Government to Citizen Service (G2C) <input type="checkbox"/> Government to Business Service (G2B) <input checked="" type="checkbox"/> Government to Government Service (G2G)			
Service Description: <p>One of the key objectives and policies of the National Library and Archives of Iran is to encourage both private individuals and institutions holding written heritage to safeguard valuable historical records. To support this mission, the General Department for Preservation and Conservation, in addition to its primary duty of protecting the organization's own collections, offers professional consulting services. This includes assessing the preservation conditions of archival and library materials held by other organizations, libraries, and documentation centers, and evaluating the extent of deterioration to plan appropriate conservation and restoration measures.</p>			
Required Documents: Submission of a formal request			
Service Details	Average service delivery time:	2 to 3 days	
	Service Hours:	8:00 to 14:00	
	Number of Required In-Person Visits	Once (if necessary)	
	Service Fee (Rial) for User	Amount(s) (Rial)	Bank Account Number(s)
<input type="checkbox"/> Online 			
<input checked="" type="checkbox"/> Email 			
<input checked="" type="checkbox"/> Interactive Voice Response (IVR) or Call Center 			
<input type="checkbox"/> Mobile Phone 			
<input checked="" type="checkbox"/> Short Message Service (SMS) 			
<input type="checkbox"/> Service Offices / Service Counter 			

Service / Sub-Service Acquisition Flowchart (From the Applicant's Perspective)

