







Service / Sub-service Information Form

<b>Service Title:</b> Issuance of Certificate of Library Resource Deposit		<b>Service ID:</b> 17022306000	
<b>Service Type:</b> <input type="checkbox"/> Government to Citizen Service (G2C) <input checked="" type="checkbox"/> Government to Business Service (G2B) <input checked="" type="checkbox"/> Government to Government Service (G2G)			
<b>Service Description:</b> <p>Publishers are legally required to provide a certain number of free copies of their publications to the Ministry of Culture and Islamic Guidance (based on the resolution of the 205th session of the Supreme Council of the Cultural Revolution, dated 05 December 1989). According to this resolution: All governmental and non-governmental publishers must deliver 2 copies per every 1,000 copies published (up to a maximum of 10 copies).</p> <ul style="list-style-type: none"> <li>• Press publishers must deliver 10 copies of their periodicals.</li> </ul> <p>The Ministry of Culture and Islamic Guidance is obliged to distribute these copies among:</p> <ul style="list-style-type: none"> <li>• National Library of Iran</li> <li>• Organization of Cultural Documents of the Islamic Revolution</li> <li>• Central Library of the University of Tehran</li> <li>• Library of the Islamic Consultative Assembly (Parliament)</li> <li>• Central Library of Astan Quds Razavi</li> <li>• Central Library of Ayatollah Marashi Najafi</li> <li>• Center for Islamic Revolution Documents</li> <li>• Other public libraries</li> </ul>			
<b>Required Documents:</b> Printed books			
<b>Service Details</b>	Average service delivery time:	30 minutes	
	Service Hours:	8:00 to 16:00	
	Number of Required In-Person Visits	Once	
	Service Fee (Rial) for User	Amount(s) (Rial)	Bank Account Number(s)
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<b>Service Access Channel</b>	<input checked="" type="checkbox"/> Online 		
	<input checked="" type="checkbox"/> Email 		
	<input checked="" type="checkbox"/> Interactive Voice Response (IVR) or Call Center 		

<input type="checkbox"/> Mobile Phone	
<input checked="" type="checkbox"/> Short Message Service ( SMS)	
<input type="checkbox"/> Service Offices / Service Counters	

Service / Sub-Service Acquisition Flowchart (From the Applicant's Perspective)

